



University of Wisconsin - Madison, Interfraternity Council Bylaws

- I. [Article I. Name](#)
- II. [Article II. Purpose/Object](#)
- III. [Article III. Membership](#)
- IV. [Article IV. IFC Interfraternity Council](#)
- V. [Article V. Executive Board](#)
- VI. [Article VI. Finances](#)
- VII. [Article VII. Judicial Board](#)
- VIII. [Article VII. Standing Committees](#)
- IX. [Article IX. Parliamentary Authority](#)
- X. [Article X. Amendment of Bylaws](#)
- XI. [Article XI. National Interfraternity Conference Relationship](#)

Article I. Name

The name of the organization shall be the Interfraternity Council of the University of Wisconsin-Madison, which may be abbreviated as IFC, or the IFC.

Article II. Purpose/Object

The Interfraternity Council's object at the University of Wisconsin-Madison is to act as a self-governing body to promote a healthy, educational, educational, safe, and positive experience to all its members.

Section 1. The Interfraternity Council's continued purpose is to:

- Provide new programs and educational, philanthropic, and social opportunities for all member organizations.
- Ensure the unity and growth of the fraternity community.
- Foster positive relations on campus between fellow fraternity members, the greater university, and the Madison community.
- Maintain a positive working relationship with the other three councils in Fraternity and Sorority Life.
- To act as leaders, both on campus and within our community.
- Uphold the highest standard of personal conduct including but not limited to personal fraternity membership, the IFC community, UW-Madison campus, all forms of competitive interaction.
- Promote the academic excellence of every fraternity member.
- Promote fraternal association without discrimination on the basis of any identities.
- Promote ethnic, cultural, and racial awareness.
- Institute policies and rules that will maintain these purposes of the Interfraternity Council.

Section 2. The Interfraternity Council shall act as a self-governing institution at the University of Wisconsin-Madison, and promote the cultivation of social virtues both within itself, member fraternities and the public. In doing so:

- A. Maintain a positive working relationship with the executive councils and member chapters of the University of Wisconsin-Madison:
 1. Panhellenic Association.
 2. National Pan-Hellenic Council.
 3. Multicultural Greek Council.
- B. Act as a liaison between member fraternities and:
 1. Other student organizations.
 2. The student body.
 3. The faculty and administration.
 4. National Interfraternity Conference.

Article III. Membership

Section 1. Chapter Membership Classification

1. There shall be three classes of membership: Active, Conditional, and Associate.
 - a. All members, without regard to membership class, shall comply with all and be subject to these University of Wisconsin - Madison Interfraternity Council otherwise prescribed in these bylaws.
 - b. All member organizations can lose their good standing and be put on probationary status.
2. All members of the University of Wisconsin-Madison Interfraternity Council shall act in accordance with fundamental fraternity policies established by the National Interfraternity Conference, which take precedence over IFC bylaws, recruitment rules and other adapted policies.

A. **Membership Definition & Privileges:**

- a. **Active Member Fraternity:** An active member is a fraternity that retains all rights and privileges granted in the governing documents of the IFC.
 - i. Active member have the following privileges:
 1. Vote at council meetings.
 2. Have its eligible members hold elected and appointed officer positions of the IFC executive board and judicial board.
 3. Have its eligible members apply and receive IFC scholarships.
 4. Receive IFC sponsored awards and recognition.
 5. Ability to host social events with other student organizations (ie. Panhellenic sororities).
 6. Participate in the fraternity division of intramural sports, other IFC and FSL events.
 - b. **Conditional Member Fraternity:** A conditional member is a fraternity seeking to become an active chapter through their national organizations chartering process. Conditional members must have petitioned or applied for IFC membership through the IFC expansion process.
 - i. Conditional member have the following privileges:
 1. Has a voice but no formal vote in legislative changes of the IFC governing documents.
 2. Have its eligible members apply and receive IFC scholarships.
 3. Receive IFC sponsored awards and recognition.
 4. Participate in the fraternity division of intramural sports, other IFC and FSL events.
 - ii. **Limitations of an Conditional Member – Conditional members shall not:**
 1. Hold an executive office within IFC.
 2. Hold a position on the IFC Judicial Board.
 3. Have a vote within IFC legislative changes of the IFC governing documents.

- c. Associate Member Fraternity: An associate member is a fraternity that does not wish to use the recruitment and/or harm prevention resources of IFC. It will not have a voice or vote in matters concerning recruitment. Other rights, privileges, and obligations will be the same as an active member.
 - i. Associate member have the following privileges:
 - 1. Vote at council meetings outside of recruitment and/or harm prevention related matters.
 - 2. Have its eligible members hold elected and appointed officer positions of the IFC executive board and judicial board excluding the Vice President of Recruitment, Risk Management and Harm Prevention .
 - 3. Have its eligible members apply and receive IFC scholarships.
 - 4. Receive IFC sponsored awards and recognition.
 - 5. Participate in the fraternity division of intramural sports, other IFC and FSL events.

Section 2. Fraternity Membership Standing

- 1. All member organizations, active, conditional, or associate members of the Interfraternity Council at the University of Wisconsin-Madison must remain in good standing with the IFC in order to receive all rights and privileges granted in the IFC governing documents.
 - A. Good Standing**
 - a. An active, conditional, or associate member fraternity that satisfies all requirements and duties of membership.
 - B. Loss of Good Standing**
 - a. An active, conditional, or associate member fraternity may lose its good standing with IFC, if the fraternity is not to have satisfied any of the requirements or duties.
 - i. The IFC VP Administration will give a member fraternity warning if they are at risk of losing their status as good standing in partnership with the VP of Judicial Affairs.
 - C. Consequences of Loss of Good Standing**
 - a. If an active, conditional, or associate member fraternity has not satisfied the requirements and duties of IFC fraternity membership, they will lose a good standing with the IFC and be placed on probationary status.
 - b. Any fraternity that loses its good standing may lose some or all of its privileges granted by the IFC Judicial Board.
 - i. **Probationary Status:** Fraternities that are on a probationary status will be considered to be in bad standing with IFC.
 - ii. Fraternities on a probationary status:
 - 1. Cannot host events with alcohol until they meet with the Vice President of Administration and Vice President of Judicial Affairs.
 - 2. Lose their vote privileges.
 - 3. Lose their ability to participate in intramural sports.
 - 4. Members lose the ability to apply for scholarships.

- iii. Any fraternity that loses its good standing may lose some or all of its privileges granted by the IFC Judicial Board.
- iv. If a chapter loses their status as a recognized student organization of UW - Madison, the chapter will lose good standing and be expelled by IFC.

D. Change of Status

- a. Fraternity status will be reviewed and changed, if needed, at the beginning and end of each semester.
- b. The fraternity will be notified when their status has changed and is then required to set up a mediation with the Vice President of Administration and Vice President of Judicial Affairs to determine steps to regain good member standing.
 - i. A member fraternity can petition their status or rights to participate in IFC sponsored events or host or co-sponsor social events to the IFC judicial board.

Section 3. Membership Requirements & Duties

A. All member fraternities **duties** are to:

- ii. Abide by bylaws and all policies adopted by the council and UW-Madison register student organization policies.
- iii. Follow all registered student organization policies and Fraternity and Sorority Life expectations.
- iv. Cooperate in all proceedings of either the IFC Judicial Board rulings affecting it.
- v. Encourage among its members a spirit of cooperation along with scholarship, service, and leadership among its members.

B. For a member fraternity to be good standing they must abide all IFC governing documents and member duties along with the following requirements:

a. Administrative Requirements:

- i. Must be in a recognized student organization.
- ii. Must be in good standing with the Office of Fraternity & Sorority Life.
 - 1. Maintain an updated list of all members, officers, advisors, and corporation board members with the office.
 - 2. Attend a minimum of two (2) chapter coaching meetings each semester.
 - 3. Submit the accreditation report to the office.
 - 4. Update Wisconsin Involvement Network (WIN) semesterly.
- iii. Remain current with dues, late fees and any imposed fees.
- iv. Maintain a minimum chapter GPA of 3.0.
- v. Miss no more than two (2) council meetings.

b. Harm Prevention Requirements:

- i. Complete the Social Inquiry form on a semesterly basis.
- ii. Chapter President, Risk Management and Social Chair(s) must attend semesterly risk management seminars.
- iii. Complete any necessary paperwork or processes to host register events.

c. Recruitment Requirements:

- i. Submit all recruitment events to the Vice President of Recruitment for approval.

1. All events are required to be reported and approved via online submission to IFC before the chapter markets or posts of social media about their events.
 - ii. Ensure that PNMs register for recruitment and submit the final bid list to IFC via CampusDirector.
- d. **Leadership Requirements:**
- i. Attend Chapter President Institute hosted by the Office of Fraternity & Sorority Life.
 - ii. Attend a yearly service and philanthropy workshop.
 - iii. Based on the size of the chapter, a fraternity must have a minimum number of applications to all standing IFC committees and executive boards (ex. IFC Executive Board, IFC Judicial Board, the IFC Men's Coalition Against Violence* or Social Justice Committee):
 - a. Chapters with 1-50 members must have at least one person to **one** of the listed committees
 - b. Chapters with 51-100 members must have at least **three** people apply
 - c. Chapters with 100+ members must have a member apply to each committee/executive board.

Article IV. Interfraternity Council (IFC)

Section 1. Authority

- A. The governing body of University of Wisconsin - Madison, Interfraternity Community shall be the Interfraternity Council hereinafter referred to as the IFC.
 - a. The duties of the IFC is conduct all business related to the overall welfare of the University of Wisconsin - Madison, Interfraternity Community including but limited to: determining the cost of dues, approving the annual budget, consider expansion, determining programing, participate in IFC elections, approving and establishing bylaws, policies and recruitment rules.

Section 2. Composition/Privileges

- A. The University of Wisconsin - Madison, IFC is composed of one delegate from each fraternity.
- B. The chapter delegate shall be the voting member of the Interfraternity council.
 - a. A chapter is required to have a delegate at all council meetings of the IFC and are allowed two absences throughout each semester.
 - i. If a chapter misses more than two council meetings their good standing will be put under review by the IFC judicial board. This review could lead to a variety of sanctions (ie. a fine, social restrictions, etc.).
 - b. Must notify the Vice President of Administration within 24 hours, if you can not attend.

Section 3. Meetings

A. Council Meetings

- a. Council Meetings will be biweekly unless otherwise announced by the IFC President.
- b. Chapter Presidents are expected to attend council meetings or send a delegate on their chapter's executive board in their place to all IFC council meetings.

B. Special Meetings

- a. The IFC President retains the right to hold meetings in addition to the Council meetings.

C. Officer Role Meetings

- a. Any IFC executive board officer can call a meeting related to their role on the board.
- b. Officer role meetings will be held as necessary based on community needs.

Section 4. Voting

A. Formal voting can only take place at council meetings or special meetings.

- a. Meaning no bylaw, policy, or rules can be voted on during officer role or executive board meetings.
- b. Voting shall be conducted as follows:
 - i. Each Active Member, in good standing, has one vote.
 1. If no delegate is present to vote for their respective chapter, the chapter will not receive a vote.
 2. No proxy voting is allowed.
 - ii. A delegate from an active member fraternity may request a delay in the vote for an agenda item until the next meeting to consult other members of his fraternity on how they wish to vote.
 1. One third of voting members are needed to approve the delay.
 2. If a vote is delayed, IFC president has the ability to set a special meeting time to vote on the proposed agenda item
 - a. Only one delay is permitted for a certain agenda item.
 3. If a two (2) week advance notice has been given on an item, there will be no delay in voting.
 - iii. All votes unless differentiated in these bylaws or other governing documents operate on a simple majority or two-third of all voting members present.
- c. Quorum is Two-Thirds of active member Fraternities.
 - i. If a chapter has a member on the IFC executive board, that member can not vote on behalf of their chapter.
 1. The IFC President retains the right to break a tie.
 - a. If the IFC President is not in attendance, the VP Judicial Affairs retains the right to break a tie.
 - c. Special Vote can be conducted as followed:

- i. If deemed necessary by the IFC President or VP Judicial Affairs a vote can take place through a digital secure platform such as google form, survey monkey, qualtrics, etc.
- ii. This method of voting will be announced prior to the beginning of the council meeting and will be facilitated by the Vice President of Administration .

Section 4. Duties and responsibilities of Chapter President or Delegate

- A. Must attend all IFC council and special meetings unless otherwise specified by the IFC President.
- B. Must support and report all IFC bylaws, IFC policies and NIC resolutions and expectations back their chapter.
- C. Must communicate IFC events, updates and policies back to chapter leadership/membership, advisors and headquarters, when needed.
- D. Should be prepared and knowledgeable about community concerns, the view of their members organization and chapter, and how to voice concerns to the council.

V. Executive Board

Section 1. Authority

- A. The IFC Executive Board retains the administrative power of the IFC and shall:
 - a. Facilitate on a daily basis the smooth operation of the IFC in accordance with its purpose and not contrary to the authority of the council meetings or to the IFC Judicial Board.
 - b. Work closely with the Panhellenic Association, the National Pan-Hellenic Council, the Multicultural Greek Council and any member of the greater community for the advancement of the IFC.
 - c. Maintain open and working relationships with the Office of Fraternity and Sorority Life and the UW - Madison administration.

Section 2. Composition

- A. The IFC Executive Board shall consist of the following members: President, Vice President of Judicial Affairs, Vice President of Risk Management, Vice President of Harm Prevention, Vice President of Diversity, Equity, and Inclusion, Vice President of Recruitment, Vice President of Administration, Vice President of Communications, Vice President of Scholarship, Vice President of Civic Engagement, and Vice President of Community Development.

Section 3. Selection

- A. The selection of the executive board position of University of Wisconsin - Madison Interfraternity council shall be held by an election process.
- B. Eligibility
 - a. All candidates must:
 - i. Hold membership in an active member chapter within IFC.

1. Candidates not in active member fraternities may appeal to the IFC judicial board for approval to be granted eligibility.
- ii. Candidates must have been an active member for at least one semester and currently have full membership within their chapter.
- iii. Be taking courses on the UW-Madison campus.
 1. Members cannot be aboard and serve on the IFC Executive Board.
- iv. Be in good standing for a minimum of one semester prior to their election with a cumulative GPA 2.5 to be maintained throughout their term.
 1. The Office of Fraternity & Sorority Life will verify GPA and grades during the application part of the election process.
- v. Be in good standing with the university and have no outstanding individual student conduct cases.
- vi. Be in good standing with their individual chapter.
- vii. Cannot hold a mirroring role within their chapter.
 1. Chapter Presidents cannot hold any board positions.
- viii. Complete an application by the deadline set by the VP Judicial Affairs.

C. Selection Procedure

- a. The Vice President of Administration will facilitate the election process. They will:
 - i. Set all election dates with support from the IFC Advisor and President.
 - ii. Provide the election timeline at a council meeting prior to the beginning of the election cycle.
 1. Application must be live for two weeks prior to the gathering of the election committee.
 - iii. The Nominating Committee shall consist of the IFC executive board.
 1. IFC President, Vice President of Judicial Affairs, Vice President of Risk Management, and Vice President of Administration must participate in elections.
 - iv. Each member of the committee shall receive one vote.
 1. No voting by proxy is allowed.
- b. The nominating committee must slate a minimum of two candidates for each position and at least **three** for IFC President, Vice President of Judicial Affairs and Vice President of Risk Management.
- c. A chapter may hold no more than **two** officer positions on the Executive Board at a time.
 - i. The President, Vice President of Judicial Affairs and Vice President of Risk Management must all be from different chapters.
- d. The nominating committee will present the slate to the IFC council during a council meeting which will be followed by speeches of all candidates starting with the President and following the chain of command.
 - i. Chapter representatives are allowed to ask questions after all candidates for each position have spoken.
 - ii. Speeches will be limited to 2 minutes per candidate.
 - iii. Q&A will be limited to 3 minutes per candidate.

1. A chapter delegate may motion for an additional 2 minutes of Q&A. This motion will need a majority approval to be granted.
- iv. Voting will be conducted by secret ballot.
 1. This can be done by use of an online form.
- v. The candidate who receives a majority of votes is elected.
- e. Candidates that are ineligible if they are not present on the election day remain outside the committee's control.
 - i. If these conditions result in an uncontested election, the remaining candidate for the respective position will be declared the winner.
- f. A candidate may run from the floor if not selected by the Nominating Committee.
 - i. They must be approved to run from the floor by two delegates from different chapters.

Section 4. Special Elections

- A. If for any reason an executive board member cannot continue with their duties or is removed for their role, a special election will be held with a selection committee.
- B. The special election is facilitated by the Vice President of Administration.
 - a. The special election committee is made up of the IFC President, Vice President of Judicial Affairs and other executive officers.
 - b. The special election committee must come to a unanimous decision.
 - c. The Vice President of Judicial Affairs presented the selected candidate during a council meeting expressing why the individual was selected.
 - i. Chapter presidents can ask questions of the candidate at the council meeting.
 - d. There must be a simple majority IFC council confirmation of the candidate to be elected into the position.

Section 5. Officer Evaluation and Removal.

- A. The IFC Advisor and IFC President are responsible for monitoring the progress of each IFC Executive Board Member.
- B. IFC Advisor and IFC President shall have the right to conduct one evaluation of each member every semester supporting the growth and development of each officer.
 - a. The IFC Advisor and IFC President can remove an individual from office for poor performance, and unethical behavior with consultation of the IFC judicial board.
 - b. The IFC council may remove an officer from the Executive Board with a vote of two thirds of members present. Notice must be given one week prior to the vote.
- C. If for any reason an executive board member cannot continue with their duties, they retain the right to resign from their position.

Section 6. Vacancies

- A. Offices which are vacant for any reason shall be filled by using the special election process and held to the end of the officer's standard term at the earliest convenience of the council.

Section 7. Terms

- A. An officer shall hold a term of office for one year starting at the beginning of the spring semester.
 - a. Elected officers can serve as a shadow to the current officer through the remainder of the fall semester.
- B. All officers are required to attend all meetings.
 - a. Consistent unexcused absences may be turned to the IFC Judicial Board for review, at the discretion of the IFC President.

Section 7. Officer Duties

All officers shall:

- A. Attend all council, special and executive board meetings.
- A. Attend any and all conferences determined by the Office of Fraternity and Sorority Life.
- B. Meet regularly with their assigned advisor in the office of Fraternity and Sorority Life.
- C. Attend IFC/PHA officer training at the start of each semester.
- D. May serve as liaison to the university administration on topic based items related to role.
- E. Attend Office of Fraternity & Sorority Life Team meetings related to your role.
- F. Be in communication with related officers through group chats, email lists, and other effective means of communication.
- G. Will serve as Party Monitor for the IFC and PHA community during social events, excluding Vice President of Judicial Affairs.
- H. Reserve the right to file grievances with the IFC Judicial Board for failure to comply with activities mandated by an executive board officer.
- I. Create transition documents for successors and participate in training them.
- J. Build and maintain appropriate relationships with campus/community partners relevant to your role.
- K. Perform all other duties assigned and support all initiatives of the Interfraternity Council.

The President shall:

- A. Call and preside at all council and special meetings of the University of Wisconsin - Madison Interfraternity council and executive board.
- B. Serve as the primary liaison to the university administration and media requests.
 - a. If and when they are not able, they can appoint an executive board member to do so.
- C. Communicate with chapter leadership on community wide or university issues or topics as needed.
- D. Report as required or needed to the National Interfraternity Conference.
- E. Ensure the Interfraternity Council remains a Registered Student Organization (RSO).
- F. Review, approve and sign all Panhellenic Association contracts involving the University of Wisconsin - Madison Interfraternity Council.
- G. Review all expansion letters of intent in partnership with the IFC Advisor.
- H. Serve as support to the VP of Recruitment during planning and execution of recruitment.

- I. Work with VP Diversity, Equity and Inclusion on community wide social justice initiatives.
- J. Support Vice of President Judicial Affairs with the Judicial Board and process along with addressing community concerns as needed.
- K. Work with the Presidents of the Panhellenic Association, the National Pan-Hellenic Council, and the Multicultural Greek Council as necessary to improve fraternity and sorority relations and visibility

The Vice President of Judicial Affairs Shall:

- A. Perform the duties of the IFC President in their absence or inability to serve at their call.
- B. Preside over the council vote on bylaws, recruitment rules, policy updates, and other community agreements.
- C. Review all Complaints Against a Greek Entity Reports, and follow due process.
- D. Serve as the chair of the IFC Judicial Board during all proceedings of a judicial nature.
- E. Coordinate appointment and training of IFC Judicial Board with the support of the IFC advisor.
- F. Maintain the Judicial Board bylaws, all meeting minutes, notices to appear, notice of potential infractions, and outcome letters.
- G. Share judicial outcomes with the IFC council and publish on the IFC website.
- H. Work with IFC President, Vice President of Risk Management, Vice President of Harm Prevention, and other necessary officers in implementing sanctions.
- I. Work with the Vice President of Diversity, Equity and Inclusion to perform a cultural audit of IFC bylaws.
- J. Serve on the registered student organization reinstatement committee as needed.
- K. Work closely with the Panhellenic Vice President of Judicial Affairs to address large Panhellenic and IFC reports and policy concerns.

The Vice President of Risk Management shall:

- A. Works closely with the Panhellenic Vice President of Risk Management to establish a procedure for chapters to register social functions, monitor social events, and implement risk reduction strategies.
- B. Provide the chapters a semesterly updated list of approved vendors holding Class B liquor licenses where these chapters are eligible to host events.
- C. Create and maintain online event planning and registration training.
- D. Will collect, monitor, and archive all social inquiry forms for all IFC chapters.
- E. Coordinate the Party Monitoring schedule with the Panhellenic Vice President of Risk Management.
- F. Support Vice of President Judicial Affairs with the Judicial Board process along with addressing community concerns, and updating policies as needed.
- G. Work in partnership with the Vice President of Harm Prevention on IFC health and wellness initiatives.
- H. Share all social event information with the Downtown Liaison Community Officer weekly.

The Vice President of Harm Prevention shall:

- A. Organize harm prevention programs for chapter presidents, risk managements, and social chairs at the beginning of each semester.
- B. Support Vice of President Judicial Affairs with the Judicial Board and process along with addressing community concerns as needed.

- C. Work in partnership with the Vice President of Risk Management on IFC health and wellness initiatives.
- D. Charis IFC Wellness committee that consists of chapter's safety & wellness chairs.
- E. Work with the Vice President of Diversity, Equity and Inclusion to promote and ensure positive social event themes and safety for all identities at social events.
- F. Create and provide resources/events on health, safety, and wellness for the IFC community.

The Vice President of Diversity, Equity & Inclusion shall:

- A. Coordinate diversity and inclusion initiatives for the IFC community.
- B. Serve as the chair of the IFC Social Justice committee.
- C. Develop educational programming for chapter members on past and present racial injustices/systemic racism specifically in Fraternity and Sorority Life.
- D. Promote cultural events hosted by student groups on campus and seek to develop partnerships with identity-based student groups.
- E. Maintain and promote a list of current social justice resources and materials containing information on pertinent programs and activities.
- F. Work in partnership with all council officers to provide guidance and/or perform cultural audits on but limited to: IFC council bylaws, policies and procedures, the election process, recruitment rules/guidelines, social events, etc.
- G. Serve as a resource on guidance and education to chapter leadership regarding social justice best practices.

The Vice President Recruitment shall:

- A. Meet regularly with recruitment chairs from the member fraternities to update and discuss all IFC recruitment plans, policies, and concerns.
- B. Host a semesterly recruitment educational workshops for all chapters recruitment chairs.
- C. Coordinate all council wide recruitment programs and events to include, but not be limited to: PNM Orientation, Recruitment Tabling, Publicity and Advertisement.
 - a. Compile and publish a master recruitment calendar of all chapter events for all potential new members.
- D. Maintain and update the IFC recruitment rules on a yearly basis in time for fall semester recruitment.
 - a. Will work with the Vice President of Diversity, Equity and Inclusion and Vice President of Judicial Affairs updating recruitment rules/guidelines within the IFC community to ensure an equitable and inclusive process.
- E. Make themselves available to aid member fraternities with their own recruitment programs.
- F. Gather feedback post recruitment from chapter leadership and potential new members.

The Vice President of Administration shall:

- A. Serve as the treasurer for the Interfraternity Council by maintaining annual budget, financial reports and records with the support of the IFC Advisor.
 - a. General supervision of the finances of the University of Wisconsin - Madison, Interfraternity council including invoicing and collection of dues, seeing through all payments of Interfraternity expenses and keeping record of said expenses.
 - b. Ensure yearly dues and insurance payment to the National Interfraternity Conference.
- B. Reserve meeting space for all IFC council, executive, and special meetings.

- C. Maintain and keep track of chapter and officer attendance at all IFC council and special meetings.
- D. Work in partnership with the Vice President of Judicial Affairs and IFC President to determine chapter standing.
 - a. Communicate with chapters when their standing has changed or are at risk of changing.
- E. Coordinate election of IFC executive board officers with the support of the IFC advisor.
- F. Work with the Vice President of Scholarship to implement and coordinate semesterly monetary scholarships to IFC members.

The Vice President of Communications shall:

- A. Serve as the Interfraternity secretary and historian by archiving, taking and sending out all Interfraternity council meeting minutes to the executive board, council, and fraternity and sorority life staff.
- B. Produce all council meeting agendas.
- C. Work in partnership with the IFC President and IFC Advisor to respond to media requests.
- D. Serve as council liaison for Office of Fraternity & Sorority Life communication initiatives.
- E. Manage all IFC social networking platforms including but not limited to the IFC website and instagram.
- F. Support IFC officers with the development and creation of all marketing materials.
 - a. Market all IFC and IFC chapter scheduled events.
- G. Maintain and update the IFC recruitment lookbook on a yearly basis in time for fall recruitment.
- H. Design Interfraternity apparel for the Interfraternity executive board.

The Vice President of Civic Engagement shall:

- A. Serve as the IFC community service and philanthropy liaison.
- B. Coordinate philanthropic efforts and service events for the Interfraternity community.
- C. Provide education and resources year around about voting and other civic duties.
- D. Educate chapters on how to host valued based philanthropy events.
- E. Support chapters who host large scale philanthropies to ensure proper donation and fundraising efforts.
 - a. Work with the Vice President of Harm Prevention to ensure positive member behavior are philanthropy events.
- F. Collects philanthropic and service data from IFC chapters at the conclusion of each semester.

The Vice President of Scholarship shall:

- A. Plan IFC-Wide Scholarship programs and provide resources related to scholarship and professional development with the IFC community and cross council.
- B. Maintain and update the IFC LinkedIn group.
- C. Work with the Vice President of Administration to implement and coordinate semesterly monetary scholarships to IFC members.
- D. Support Vice President of Administration in support chapters not in good standing with IFC due to GPA.
- E. Will review academic plans when chapters are expected to submit them.

The Vice President of Community Development shall:

- A. Plan programming for the IFC community that promotes community building and cross fraternity relationships
- B. Work in collaboration with Panhellenic, National Pan-Hellenic and Multicultural council on community wide programs.

- C. Plan and implement at least one IFC community wide event each term.
- D. Coordinate and plan IFC Sponsored leagues in coordination with the Division of Recreational Sports with Assistant Director of Recreational Sports including by not limited to creating a master schedule, supervising IFC leagues to ensure good sportsmanship etc.

Section 8. Advisor

- A. The IFC advisor shall be appointed by the University of Wisconsin-Madison administration.
- B. The IFC advisor shall serve in an advisory capacity to the IFC executive board and IFC council meetings. The IFC advisor shall not have a vote but has the ability to speak at council and executive board meetings.

Article VI. Finances

Section 1. Fiscal Year

- A. The fiscal year of the University of Wisconsin - Madison Interfraternity Council shall be from January 1 to December 31.

Section 2. Contracts

- A. The signature of the IFC President or Vice President of Administration shall be required to bind the IFC.

Section 4. Payments

- A. All payments due to the IFC shall be given to and recorded by the Vice President of Administration.

Section 5. Chapter Dues

- A. National Interfraternity Conference dues shall be paid annual as invoice by the national office.
- B. IFC Chapter dues shall be invoiced semesterly and paid to the Vice President of Administration via Legfi.
 - a. If the chapter cannot pay via online payment, the chapter requests another form of payment.
- C. The dues of each Interfraternity chapter membership dues shall be an assessment per member.
 - a. The amount of dues shall be \$15.00 per active member and \$20.00 for new members.
 - i. New member dues are charged the \$20.00 new member fee during the semester they join.
 - ii. \$3.00 dollars of the IFC member dues are directly funneled to the IFC's Men Coalition of Against Sexual Assault & Violence.
 - b. IFC dues will be payable twice throughout a semester.
 - i. Once during the 3rd week of the semester for all active members.
 - ii. Second for all new members during the last 3rd week of classes.

- iii. IFC invoices will be made payable to the number of active members or new members based on the Office of Fraternity & Sorority Life official chapter roster.
- c. Dues must be paid within 30 days of the invoice.
 - i. If a member fraternity fails to pay its dues invoice, the VP of Administration will fine the chapter 10% of the amount due.
 - 1. The chapter has two weeks to pay the original invoice amount plus the late fee. After the two week late period, the chapter will be fined an additional \$50.00 a week.
- d. The IFC will maintain a minimum balance of five thousand dollars (\$5000) in a reserve account.

Article VII. Judicial Board

- A. The judicial power of the IFC shall lie with the IFC Judicial Board and chaired by IFC VP Judicial Affairs.
- B. The IFC Judicial Board role is to decide disputes between member fraternities, to adjudicate infractions of regulations or administrative action, to adjudicate violations of the IFC bylaws, IFC recruitment rules and other adapted policies.
 - a. The Vice President of Judicial Affairs can serve as the Judicial Board on a need basis and only when supported/approved by the IFC President and IFC Advisor.

Article VIII. Standing Committees

- A. Judicial Board
 - a. The IFC Judicial Board is chaired by the Vice President of Judicial Affairs as discussed in Article VIII.
 - b. Chapter members from active member organizations can apply to serve on the IFC Judicial Board.
- B. Social Justice Committee
 - a. The IFC Social Justice Committee is shared by the Vice President of Diversity, Equity, and Inclusion.
 - b. Chapter members from active member organizations can apply to serve on the IFC Social Justice committee.
- C. Wellness Committee
 - a. The Wellness Committee is chaired by the Vice President of Harm Prevention.
 - b. Chapter safety and wellness chairs from active member organizations serve on the IFC Wellness committee.
- D. IFC's Men Coalition of Against Sexual Assault & Violence
 - a. The IFC's Men Coalition of Against Sexual Assault & Violence is an auxiliary group of the Interfraternity Council. Meaning that the Interfraternity Council does not govern the decisions of the coalition but financially funds the mission of the group.

Article IX. Parliamentary Authority

- A. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the IFC council meetings in all cases to which they are applicable. This includes the meeting process, motions, and any voting procedure.

Article X. Amendment of Bylaws

- A. These bylaws may be amended at any council or special meeting of the IFC by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the prior council meeting.

Article XI. National Interfraternity Conference Relationship

- A. The IFC will work collaboratively with the National Interfraternity Conference (NIC) to ensure their policies and procedures support the health, safety and development of member fraternities and their membership.