



University of Wisconsin - Madison, Interfraternity Council Recruitment Rules

The following rules have been adopted by the University of Wisconsin - Madison, Interfraternity Council. These rules were passed by during the general council meeting. All chapters are expected to know, understand and follow all the recruitment rules. There is an overall expectation of respect and inter fraternalism for all fraternity members throughout the year.

- I. Recruitment Dates/Structure
 - A. The Vice President of Recruitment will work with the Officer of Fraternity & Sorority Life to determine the recruitment dates and length.
 - B. The Vice President of Recruitment will work with the IFC President and IFC advisor to determine the structure of recruitment.
- II. Recruiting Administration
 - A. Vice President of Recruitment, IFC President, and IFC advisor will administer recruitment software to chapters, answer questions and support the recruitment of all IFC chapters.
 - B. The Vice President of Recruitment can propose additional recruitment expectations if seen necessary.
 - C. Vice President of Recruitment, IFC President, and IFC advisor will determine when recruitment registration opens and closes.
 - D. The Vice President of Recruitment will chair a committee of all chapters recruitment chairs.
 1. The Vice President of Recruitment will host timely meetings with the recruitment committee to prepare and discuss recruitment for each upcoming semester.
 2. The Vice President of Recruitment will establish forms of communication such as an email list and a GroupMe with all of the chapters recruitment chairs.
- III. Definitions
 - A. Membership Recruitment Activity/Event – Any planned and/or sponsored activity, gathering or social event, irrespective of location, involving at least ten individuals or ten percent of active membership, whichever number is larger, and at least one recruit/potential new member during the IFC recruitment period.
 - B. Potential New Member (PNM) – Any student currently enrolled at the University of Wisconsin-Madison, or Madison Area Technical College (ex. Edgewood) who is not currently affiliated with a fraternity.

- C. Chapter Event – Any planned, unplanned, and/or sponsored activity, irrespective of location, involving at least ten percent of active membership or ten members, whichever is larger.
 - D. Recruitment (Rush) - a period of time where a series of events are offered by established chapters to potential new members with the opportunity to get acquainted with one another before joining a chapter.
 - 1. Initial Recruitment Period - The period of recruitment where no bids can be given out to allow potential members and chapters to get to know each other. This period typically is the first two weeks of the recruitment period.
 - 2. Rolling Recruitment - The period of recruitment that begins after the initial recruitment period and continues until the end of recruitment which is determined by the Vice President of Recruitment. During this period chapters can choose to participate and actively recruit and expend bids throughout this time.
 - E. Bids - A bid is a formal invitation that chapters offer potential new members. Accepting a bid indicates a potential new member has joined a chapter by joining their new member process that eventually leads to initiation.
 - F. New Member Process (Pledging) - This process is a formal orientation to the organization they have decided to join. The organizational history, mission, values, and purpose are taught during the course of the semester they join. This process differs for every chapter.
 - G. Initiation - An event that indicates the admittance of new members into a chapter and the completion of the new member process.
 - H. Greek Life Membership Form - A form that new members have to fill out upon signing a bid that informs IFC upon your acceptance to the specific chapter.
 - I. Underground Recruitment - Recruitment done by chapters not recognized by IFC and highly discouraged.
- IV. Recruitment Timeline
- A. The Vice President of Recruitment will set recruitment timeline which will include:
 - 1. Recruitment start date and end date.
 - 2. An IFC recruitment orientation for potential new members.
 - 3. At least one tabling event was held for all chapters to attend at the start of recruitment.
 - 4. A date and time when bids can begin to be extended.
 - a) All bids are extended by chapter individually.
 - b) Potential new members have 4 days to accept or decline a bid.
 - 5. Due date for all bid lists to be sent to the Vice President of Recruitment
 - a) All chapters must weekly update the IFC of potential new members who have accepted bids via online submission form after the initial bid lists due date.
 - B. All IFC sponsored events may require full and mandatory participation by all IFC chapters if the chapter chooses to participate in recruitment that given semester.
 - 1. Chapters with unique situations may petition the VPs of Recruitment for exception from this regulation.

- C. Rolling Recruitment will begin the day bids can initially be extended and will continue until the end of the recruitment period.
 - 1. It is up to the discretion of the chapter if they wish to participate and must inform IFC if they are choosing to do so.
 - 2. A second tabling event may be held for all chapters actively participating in rolling recruitment.
- V. Eligibility
 - A. All potential new members must be full time students, enrolled in 12 units at UW-Madison or Madison Area Technical College.
 - B. All potential new members must register for recruitment through CampusDirector in order to receive a bid through the IFC sponsored recruitment process.
- VI. General rules for IFC chapters
 - A. All chapters are required to attend all committee meetings hosted by the Vice President of Recruitment. The meetings will include information regarding recruitment regulations, the recruitment timeline, operations of IFC hosted events, and any other information that is deemed relevant to the recruitment period.
 - 1. Chapters that do not attend all the committee meetings could lose the ability to recruit or host social events that semester.
 - 2. Optional workshops will be offered for all chapters to help improve recruitment strategies, marketing methods, etc.
 - B. Chapters are expected to encourage potential new members to register for recruitment via CampusDirector.
 - C. Chapter's recruitment events must be approved by the Vice President of Recruitment.
 - 1. All events are required to be reported via online submission to IFC no later than 48 hours prior to the day the event is held.
 - 2. The Vice President of Recruitment may reserve dates and locations for individual chapter recruitment events.
 - D. Chapters are expected to host two open house events before hosting private or invite only events.
 - 1. Open house events means that potential new members have the opportunity to attend a chapter without invitation.
 - E. Any materials distributed at an IFC Recruitment event must be approved by the Vice President of Recruitment no later than a date specified by the Vice President of Recruitment.
 - 1. This includes but not limited to chapter recruitment shirts, recruitment videos (if shown at events) and flyers.
 - F. Chapters are not permitted to host recruitment events on religious or cultural holidays including but not limited to: Rosh Hashanah, Yom Kippur, Chinese New Year, etc.
 - G. Chapters should not be communicating with potential new members prior to the recruitment process including texting, calling, meeting up with potential new members as well as having potential new members at chapter facilities.
 - H. Use or encouragement of alcohol or other drugs is strictly prohibited at all IFC Recruitment related functions and chapter events from the date and time beginning IFC

sponsored recruitment through the date and time ending IFC sponsored recruitment or until the fraternity submits a bid list, whichever comes later.

1. This includes the prohibition of hosting any alcoholic social events.
2. Social events can not be held until an official signed bid list is submitted by the chapter.

- I. All recruitment event themes and activities must be appropriate, inclusive, and respectful of all backgrounds and identities.
- J. If a third party venue where alcohol is, or can be served, is used for a chapter event, no alcohol may be served to anyone in the establishment, including non-recruits.
- K. The IFC general counsel may override the VP of Recruitment's decision with a two-thirds vote of members present.

VII. Violations

- A. Violations of any recruitment policies can be submitted to the IFC Judicial Board.
 1. Punishment will be dealt out accordingly by the IFC Judicial Board.